

ROSS COUNTY, OHIO
REGISTRATION FOR LODGING FACILITIES
Section 5739.09 Ohio Revised Code

The following information is necessary to register a lodging establishment within ROSS COUNTY, Ohio for purpose of obtaining a "Transient Occupancy Registration Certificate."

NAME OF LODGING

TELEPHONE

ADDRESS

NAME OF LODGING OWNER

TELEPHONE

EMAIL

ADDRESS OF OWNER

NAME OF LODGING OPERATOR (IF DIFFERENT)

TELEPHONE

EMAIL

ADDRESS OF OPERATOR

DATE OPENED: _____

TYPE OF LODGING

- HOTEL MOTEL BED & BREAKFAST CABIN HOUSE
 ROOMS IN PRIVATE HOME OTHER SHORT-TERM RENTAL

ADDRESS – TOWNSHIP – NAME OF EACH: ROOM/UNIT/CABINS (w/ MAX. OCCUPANCY)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

ANY CHANGE IN THE LODGING TAX CONTACT GIVEN BELOW, OWNERSHIP, OR OPERATOR CHANGE IS REQUIRED TO BE SENT TO THE ROSS COUNTY AUDITOR'S OFFICE IN THE REPORTING QUARTER THE CHANGE OCCURS.

LODGING TAX RETURN

PAYMENT IS REQUIRED TO BE SUBMITTED QUARTERLY TO THE ROSS COUNTY AUDITOR'S OFFICE. IN THE EVENT A FACILITY IS NOT RENTED DURING THE REPORTED QUARTER, THE LODGING TAX REPORT MUST STILL BE SUBMITTED AND INDICATION THAT NO LODGING TAX WAS COLLECTED FOR THAT PERIOD. IT IS THE LODGING OWNER'S RESPONSIBILITY TO REPORT ACCURATELY AND REMIT THE LODGING TAX REPORT AND LODGING TAX PAYMENTS TO THE ROSS COUNTY AUDITOR'S OFFICE.

SEND ALL LODGING TAX CORRESPONDENCE TO:

NAME ADDRESS TELEPHONE

EMAIL

NAME OF APPLICANT (PRINT)

SIGNATURE

DATE

SUBMIT THIS COMPLETED APPLICATION TO:
ROSS-CHILLICOTHE CONVENTION & VISITORS BUREAU
230 N. PLAZA BLVD.
CHILLICOTHE, OH 45601

THE ROSS-CHILLICOTHE CONVENTION & VISITORS BUREAU WILL SUBMIT THE COMPLETED DOCUMENT TO THE ROSS COUNTY AUDITOR'S OFFICE ON YOUR BEHALF.

FOR OFFICE USE ONLY

REGISTRATION NUMBER

DATE OF ISSUE

COUNTY CITY TOWNSHIP: _____